TOWN OF SWANZEY

620 OLD HOMESTEAD HIGHWAY
P.O. BOX 10009
SWANZEY, NH 03446-0009
TOWN HALL (603) 352-7411 FAX (603) 355-8099
WWW.SWANZEYNH.GOV

Board of Selectmen Meeting Agenda

Whitcomb Hall, 17 Main Street Swanzey

February 26, 2025

1. Call to Order – 5:30 PM

2. Consideration of Meeting Minutes
   A. Regular Meeting of February 19, 2025
   B. Nonpublic Meeting of February 19, 2025
   C. Special Meeting of September 23, 2024
   D. Special Meeting of January 6, 2025
   E. Special Meeting of January 21, 2025

3. Consent Agenda
   A. Payroll Manifest
   B. Payables Manifest
   C. Special Event Permit #2025-02 – Feeding Tiny Tummies Touch a Truck
   D. Special Event Permit #2025-03 – Feeding Tiny Tummies Fall Festival
   E. Special Event Permit #2025-04 – Swanzey Snow Fest
   F. Personnel Action Reports

4. Public Input

5. Nominations
   A. Angelo DiBernardo – Economic Development Advisory Committee

6. Consideration of New Business
   A. Ashuelot Rail Trail Washout Repair & TAP Grant Update
   B. Community Power Update

7. Consideration of Old Business

8. Administrative Update

9. Correspondence

10. Public Input

11. RSA 91-A:3II(b) the hiring of a public employee.

Agenda items and times are tentative and subject to change – they are provided for informational purposes only

12. RSA 91-A:3II(b) the hiring of a public employee.

13. Possible non-public sessions, as needed

14. Adjournment

Agenda items and times are tentative and subject to change – they are provided for informational purposes only

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MEMORANDUM - OFFICE OF THE TOWN ADMINISTRATOR

TO: Board of Selectmen

FROM: Michael Branley, Town Administrator

RE: February 26, 2025 Agenda

DATE: February 24, 2025

CC:

1. **Call to Order – 5:30 PM**

2. **Consideration of Meeting Minutes**
   A. Regular Meeting of February 19, 2025
   B. Nonpublic Meeting of February 19, 2025
   C. Special Meeting of September 23, 2024
   D. Special Meeting of January 6, 2025
   E. Special Meeting of January 21, 2025

3. **Consent Agenda**
   A. Payroll Manifest
   B. Payables Manifest
   C. Special Event Permit #2025-02 – Feeding Tiny Tummies Touch a Truck
   D. Special Event Permit #2025-03 – Feeding Tiny Tummies Fall Festival
   E. Special Event Permit #2025-04 – Swanzey Snow Fest
   F. Personnel Action Reports

4. **Public Input**

5. **Nominations**
   A. Angelo DiBernardo – Economic Development Advisory Committee

SUGGESTED MOTION: I move to reappoint Angelo DiBernardo to the Economic Development Advisory Committee for a term ending Town Meeting 2028.

6. **Consideration of New Business**
   A. Ashuelot Rail Trail Washout Repair & TAP Grant Update. After the Town re-directed the engineering study to repair the segment between Holbrook Avenue (near Summer Street) and Holbrook Avenue (near Swanzey Lake Road) and the significant washouts in this segment, Hoyle Tanner updated the engineering study. The result of this work is a new estimate of $1,740,000 of which the Town would be responsible for 20% ($348,000). The Town's prior 20% share approved at the 2020 Town Meeting was $163,000, meaning we

are about $185,000 short.[1] There is no other viable know path to repair the washouts in the near future. The Town has an additional $407,951.66 from FEMA for disaster expenses from 2023 that has not yet been accepted. I recommend utilizing $200,000 of that towards the Ashuelot Rail Trail project and the remainder towards the Webber Hill Road Stabilization project. Due to the atypical upcoming Board meeting schedule I have scheduled the public hearing and accepting those FEMA funds for 3/19. The other option is to use some of the InvestNH per unit funds (at least $430,000 is currently remaining), although those are currently earmarked to cover contingencies for the fire station construction if that article is approved. DOT would like to know ASAP if the Town has the 20% match and wants to proceed with the project. Other than these funds I know of no other funds of the magnitude needed to repair the washouts anytime soon.

B. Community Power Update – the Town's current joint purchasing agreement through Standard Power with the City of Keene and the Towns of Marlborough and Wilton is set to expire in December. Standard Power reached out regarding being prepared for possible pricing in the spring (likely April). The Energy Commission has been discussing whether to stay with this group or explore joining the Community Power Coalition, although I feel the time to explore other options has passed. If the Town delays much longer, the buying group may move on without Swanzey. General consensus to move forward with Standard Power and the current buying group should be sufficient to be revisited in the future, or if the Board does not want to have to revisit this in March you could approve the suggested motion.

SUGGESTED MOTION: I move to authorize the Board Chairman and/or Town Administrator to sign a new community power purchase agreement.

7. **Consideration of Old Business**

8. **Administrative Update**

9. **Correspondence**

10. **Public Input**

11. **RSA 91-A:3II(b) the hiring of a public employee.**

12. **RSA 91-A:3II(b) the hiring of a public employee.**

13. **Possible non-public sessions, as needed**

14. **Adjournment**

[1] If this project is NOT going to be completed by the end of 2026, which is as likely as not, 2026 Town Meeting should have an article to gross appropriate the new total appropriation.

2025 TOWN MEETING COUNTDOWN

3/11/25 – Town Election

UPCOMING MEETING SCHEDULE

TUESDAY 3/4 at 4:30 p.m. at Whitcomb Hall
TUESDAY 3/11 at 6:00 p.m. at the MRSD gym
TUESDAY 3/18 at 2:30 p.m. at Whitcomb Hall for Rethink Local Board training
3/19 organization meeting; accept unanticipated funds.
3/26 regular meeting

PENDING BOARD MATTERS / PROJECTS

- Webber Hill Road Stabilization –
  - Construction began in September and after several months of working through issues work resumed in earnest in December and solid progress is being made.
  - 2025: Project Close out
- Rail Trail Improvements – We received the engineering report from Hoyle Tanner on 1/30 and the Town, RTAC, and DOT have reviewed it with no major concerns other that the over $1.7 million price tag. The next major action item is confirming the Town has the match and that we want to proceed with the project.
- Christian Hill Road Bridge Replacement – Design work has been progressing well but slowly. Current hold up is with the Division of Historical Resources regarding historic mitigation. As required, we listed this bridge for sale and received no bids so it can be hopefully repurposed at the Ashuelot Rail Trail to bridge one of the large washouts. We are waiting for DES approval to give clearance to move forward with design of bridge relocation. Then Hoyle Tanner will provide a scope of work and cost for design, which will be 100% funded by NHDOT because it is a mitigation project.
  - 2/18 – DPW is currently working on developing a rough cost estimate for decorative street lights for Board consideration.
- California & North Winchester Street Reconstruction project – design work is nearing completion with final steps being environmental reviews and finalizing permissions and easements.
  - Bidding February/March 2025
  - Construction April 2025 – November 2025
- Grange Hall Roof Repair – Work is substantially complete and we are scheduling a walkthrough.
- NHDOT Rt. 32 Bridge over Martin Brook and Dry Hydrant – Progress is slow, continuing to work with DOT and DuBois & King. A design and cost estimate for the dry hydrant were provided to DOT on 1/28. Bidding for construction is now scheduled in March of '26 with construction likely in '27. A public hearing on the bridge project is expected this spring for a project update and revised schedule.
- Wastewater Solar Array – Design, permitting, and other coordination has been underway with DES, Moonshot Missions, and ReVision Energy. This is on the Planning Board's agenda for 2/27 for site plan review.
- Wastewater Treatment Plant Study – We had the kickoff meeting with NHDES and Underwood Engineers on 1/21 and a stie visit with Underwood Engineers on 1/22. Current schedule is:
  - Metals & Phosphorus Removal Pilot Study — January – July 2025
  - Historical Review, Future Projections, WWTF Inspection — March 2025
  - Mid-point meeting with Town & NHDES — June 2025

- Capacity and Future Upgrades — June 2025
- Draft hard copy report for review by Town & NHDES — August 2025
- Wrap-up meeting with Town & NHDES — September 2025
- Final hard copy & electronic report — September 2025
- Estimated completion — October 2025

- Swanzey Lake Dam – Request for Qualifications to select a design professional was posted on 2/24. Questions are due by 3/10 and submissions are due by 3/19.
- Town Exterior Painting RFP – will be posted on 2/26 with proposals due back on March 20th.
- West Swanzey AA Park – Project is complete, staff is working on closeout.
- Brown Field Improvements – Staff is working on identifying grants or other funding sources.
- West Swanzey TIF District – on hold pending Town Meeting vote.
- West Swanzey Water Company Purchase & Improvement – on hold pending Town Meeting vote.
- Fire Station Project – on hold pending Town Meeting vote.

MAJOR OPEN STAFF POSITIONS

Town Administrator – job posting was posted as of 2/18 with application review beginning March 3rd.

Alex's upcoming in office days – March 3rd (he has his Town's Town Meeting on the 4th and will not be in Swanzey) and maybe another day that week if needed or he will conduct remote check ins.

Town of Swanzey, New Hampshire
Board of Selectmen
Meeting – February 19, 2025
Whitcomb Hall
17 Main Street, Swanzey, NH

Note: Draft Minutes are subject to review, correction and approval by the Board. Review and approval of Minutes generally takes place at the next regularly scheduled meeting of the Board.

CALL TO ORDER

The meeting was called to order by Chair Sylvester Karasinski at 5:35 p.m. at Whitcomb Hall, Main Street, Swanzey, NH. Present were Selectmen Sylvester Karasinski, W. William Hutwelker III, and James Tempesta. Also present was Town Administrator Michael Branley and Recording Secretary Meagen Kerris.

OTHERS PRESENT

Mark Scalera, Solid Waste Manager Joshua Whipple, Mark Labelle, Mike York, Cathy Bergstrom, Mike Gomarlo.

MINUTES

- The regular meeting Minutes of February 12, 2025 were considered. There was a **motion** by Tempesta to approve the regular meeting Minutes of February 12, 2025. The motion was seconded by Hutwelker and there was no further discussion. All were in favor. ***Motion passed.***
- The non-public meeting Minutes of February 12, 2025 were considered. There was a **motion** by Tempesta to approve the non-public meeting Minutes of February 12, 2025. The motion was seconded by Hutwelker and there was no further discussion. All were in favor. ***Motion passed.***

CONSENT AGENDA

Motion was made by Tempesta to approve the Consent Agenda. There was a second by Hutwelker. All were in favor. ***Motion passed.***

- Payroll Manifest
- Payables Manifest
- Personnel Action Report(s)

PUBLIC INPUT

None.

APPOINTMENTS

Cathy Bergstrom, Chair Economic Development Advisory Committee – Small Business Advocacy. Bergstrom came in to follow up on her letter sent to the Board of Selectmen in January. She and the is looking for support to improve the process for small businesses looking to start or move to Swanzey. Karasinski asked what the vision was for this and Bergstrom suggested updating the website, making it clearer and user friendly. Discussion ensued on ways to outline what to expect the application process to be and what resources could be maintained and updated regularly for small businesses. Hutwelker asked if there has been discussion on who would help to manage these things and Bergstrom said this is still in discussion. Branley suggested connecting with Adam Paquette and Stephon Mehu to discuss the organization of changes to the website, which would then go to Katrina Burton once the materials were updated and agreed to. The Board thanked Bergstrom for all of her work and focus on bringing up this idea.

Josh Whipple, Solid Waste Manager – Solid Waste Hauling Contract Negotiations. Discussion regarding the negotiation process with Waste Management. Whipple felt confident that he was able to work out fair pricing.

Discussion continued regarding expense reduction efforts by Whipple, various recycling methods, and future needs for the Recycling Center as part of the CIP. The revised agreement was a three year offer with Waste Management and the Town, including:

- FY26: Transportation fees per haul for compactor and rented demo container are $225.00.
- Disposal fees per ton are $107.00 for compactor and $110.00 for rented demo container.
- Rental fees per month for compactor is $300.00 and $45.00 for the demo container.
- FY27: Transportation fees per haul for compactor and rented demo container are $234.00. The Disposal fees per ton are $111.28 for compactor and $114.40 for rented demo container. Rental fees per month for compactor is $300.00 and $45.00 for the demo container.
- FY27: Transportation fees per haul for compactor and rented demo container are $246.36. The Disposal fees per ton are $115.73 for compactor and $118.98 for rented demo container. Rental fees per month for compactor is $300.00 and $45.00 for the demo container.

There was a **motion** by Tempesta to authorize the Solid Waste Manager to sign a three year contract with Waste Management as outlined in the revised proposal. The motion was seconded by Hutwelker and there was no further discussion. All were in favor. ***Motion passed.***

NEW BUSINESS

North Swanzey / City of Keene Wastewater Treatment Capital Expenditure Authorization. The North Swanzey Sewer Capital Reserve Fund has an estimated 12/31/24 balance of $382,556.99 and the current invoice for improvements to the North Swanzey Wastewater Treatment Plant for 7/1/23-6/30/24 is $23,743.91.

There was a **motion** by Tempesta to authorize the expenditure of $23,743.91 from the North Swanzey Sewer Capital Reserve Fund for Keene Wastewater Treatment Plant upgrades. The motion was seconded by Hutwelker and there was no further discussion. All were in favor. ***Motion passed.***

NOMINATIONS

The Board considered the reappointment of JR Coughlin to the Economic Development Advisory Committee.

> Tempesta **moved** to appoint JR Coughlin as a full member to the Economic Development Advisory Committee with a term ending March 2027, There was a second to the motion by Hutwelker and no further discussion. All were in favor. **Motion passed.**

The Board considered the reappointment of Steven Bittel to the Capital Improvement Program Committee.

> Tempesta **moved** to appoint Steven Bittel as a full member to the Capital Improvement Program Committee with a term ending March 2028, There was a second to the motion by Hutwelker and no further discussion. All were in favor. **Motion passed.**

PUBLIC INPUT

Scalera brought forward concerns regarding the Planning and Zoning boards when they have legal conflicts of interest and the best way to navigate through those situations.

NON-PUBLIC SESSIONS

Non-public session(s) per RSA 91-A:3 II(a) The dismissal, promotion, or compensation of any public employee or the disciplining of such employee

> **Motion** was made by Tempesta to enter nonpublic session pursuant to RSA 91-A:3, II(a) The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, seconded by

Hutwelker. All in favor by Roll Call and the ***motion passed.*** The Board entered nonpublic session at 6:41 p.m. Present was James Tempesta, W. William Hutwelker III, and Sylvester Karasinski. Also present was Town Administrator Michael Branley and Recording Secretary Meagen Kerris.

Discussion regarding exiting Town Administrator, Michael Branley to be available on an as-needed limited basis to answer questions or help with major projects in town as a Project Management Assistant. Discussion of compensation and logistics.

The Board agreed to pay out Branley's 16 hours of floating holiday leave.

Motion was made by Tempesta to come out of non-public session, seconded by Hutwelker All in favor by Roll Call and the ***motion passed***. Non-public session ended at 6:51 p.m.

There was a **motion** by Tempesta to approve Michael Branley as Project Management Assistant until the new Town Administrator is well-informed and up to speed, at the rate of $75 per hour. The motion was seconded by Hutwelker and there was no further discussion. All were in favor. ***Motion passed.***

Non-public session(s) per RSA 91-A:3, II(c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of this board.

Motion was made by 6:52 to enter nonpublic session pursuant to RSA 91-A:3, II(c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of this board. seconded by Hutwelker. All in favor by Roll Call and the ***motion passed.*** The Board entered nonpublic session at 6:52 p.m. Present was James Tempesta, W. William Hutwelker III, and Sylvester Karasinski. Also present was Town Administrator Michael Branley and Recording Secretary Meagen Kerris.

Discussion about department head evaluations.

Motion was made by Tempesta to come out of non-public session, seconded by Hutwelker. All in favor by Roll Call and the ***motion passed***. Non-public session ended at 7:04 pm.

Hutwelker recused himself and left the meeting at 7:04 p.m.

Non-public session(s) per RSA 91-A:3, II(e) Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed by or against the public body.

Motion was made by Tempesta to enter nonpublic session pursuant to RSA 91-A:3, II(e) Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed by or against the public body, seconded by Karasinski. All in favor by Roll Call and the ***motion passed.*** The Board entered nonpublic session at 7:04 p.m. Present was James Tempesta and Sylvester Karasinski. Also present was Town Administrator Michael Branley and Recording Secretary Meagen Kerris.

Discussion of a tax abatement settlement with Avanru at 10 Perry Lane Property. Branley noted this abatement is for the year that the property was under construction. Counsel and the contracted assessor made a preliminary settlement agreement with the taxpayer at a tax payment of $122,000.

Motion was made by Tempesta to authorize the Town Administrator or himself to sign a settlement agreement to that effect with Avanru, seconded by Karasinski. All were in favor. **Motion passed.**

Motion was made by Tempesta to come out of non-public session, seconded by Karasinski. All in favor by Roll Call and the ***motion passed***. Non-public session ended at 7:19 pm.

ADJOURNMENT

Motion to adjourn the meeting was made by 7:20 p.m. The motion was seconded by Karasinski without further discussion. All were in favor. ***Motion passed.*** Adjournment occurred at 7:20 p.m.

Respectfully Submitted,

Meagen Kerris, Recording Secretary

Approved on

Town of Swanzey, New Hampshire
Board of Selectmen
Meeting – September 23, 2024
Whitcomb Hall, Main Street, Swanzey, NH

Note: Draft Minutes are subject to review, correction and approval by the Board. Review and approval of Minutes generally takes place at the next regularly scheduled meeting of the Board.

CALL TO ORDER

The meeting was called to order by Chair Sylvester Karasinski at 5:00 p.m. at Whitcomb Hall, Main Street, Swanzey, NH. Present were Selectmen W. William Hutwelker III, Sylvester Karasinski and James Tempesta. Also present was Town Administrator Michael Branley.

OTHERS PRESENT

Members of the Fire Station Advisory Committee including Keith Bell, Mike Burke, Stacey Goodale, Ken Greatbatch, Jeff Hurt, Jim Jarzabek, Greg Johnson, Mark LaBelle, Eric Mattson, Sherry Mattson, Bryan Rudgers, Mark Scalera, Scott Self, Jay Ward, and Michael York

The Board met with the Fire Station Advisory Committee and discussed the following:

The committee shared alternate plans for the fire station at 321 Old Homestead Highway/State Route 32. There were two plans, one with two double-ended bays parallel to State Route 32, the other with four single exit bays facing State Route 32. Both designs had room for expansion on a second floor over the administrative area. Both reduced the footprint of the building from approximately 8580 square feet to 6400 square feet. This would allow the building to be closer to the road with less paved surface, saving on site costs. Both are expected to be wood-framed construction which we have been told is less costly. The committee explained that we had decided on the 321 Old Homestead Highway site because it was the least costly site, and because it was the only site we might reasonably expect to present for the 2025 Warrant. The committee also pointed out that there was space that might be used for an emergency management office which could bring in some external funding.

Members of the selectboard asked questions about the designs and the reasoning that led to their production. The committee asked the Select Board if we could have a discussion with the architect about drawing up plans that we could take to a contractor for a cost estimate. Branley said that an estimate of the cost of plans and cost analysis by a contractor was in the neighborhood of $20,000 to $30, 000. Karasinski suggested that we pick a budget figure for the station before talking with the architect. Self suggested that we could pay for a few hours of the architect's time to brainstorm and then see about the next step. It was suggested that we bring a budget figure to the meeting with the architect. Burke said that we should not hold back just because we had already spent money on the project. Tempesta said that we didn't want to repeat a failed process. Scalera said that we should move ahead with architect plans and bids on those plans and not have sperate approvals for each step. Hutwelker said that we needed to decide which of the two designs we favored before engaging the architect. If we could do that, he offered to call the architect right then and see what her availability might be.

Motion was made by Ward that we move forward with the plan that had the bays facing State Route 32. This motion was seconded by Scalera. All were in favor. Motion passed.

Hutwelker reported that the architect was available the week of September 30 and it was decided by consensus that Branley would schedule a meeting, hopefully Monday, September 30 before our 5:00 pm scheduled FSAC meeting, and that the design sub-committee of Burke, Hurt, Mattson, Self, and Ward would meet with Branley and the architect.

Greatbatch asked if the town was investigating grant opportunities. Branley said that we had not been looking actively, and that there wasn't much available as far as he knew. Karasinski said that there might be money for things inside buildings, but not for the buildings themselves. The Selectmen and Branley left the meeting and the Fire Station Advisory Committee Meeting continued.

ADJOURNMENT

Motion to adjourn the meeting was made by Tempesta. The motion was seconded by Hutwelker without further discussion. All were in favor. ***Motion passed.*** Adjournment occurred at 6:00 p.m.

Respectfully Submitted,

Michael T Branley, Town Administrator Approved on

DRAFT

Town of Swanzey, New Hampshire
Board of Selectmen
Non-Public Meeting Minutes – January 6, 2025

CALL TO ORDER
The meeting was called to order by Chair Sylvester Karasinski at 1:02 p.m. at Whitcomb Hall, Main Street, Swanzey, NH. Present were Selectmen W. William Hutwelker III, Sylvester Karasinski and James Tempesta. Also present was Town Administrator Michael Branley and Human Resources Coordinator Meagen Kerris.

OTHERS PRESENT Mark Scalera

Mark Scalera asked about decorum of board and committee members. Sending a letter to Board chairs outlining expectations was discussed.

NON-PUBLIC SESSION(S)
Non-public session(s) per RSA 91-A:3II(a) the dismissal, promotion, or compensation of any public employee or the disciplining of such employee

Motion was made by Tempesta to enter Non-public session pursuant to RSA 91-A:3(II) the dismissal, promotion, or compensation of any public employee or the disciplining of such employee. The motion was seconded by Hutwelker. The Selectmen voted unanimously by roll call to go into non-public session at 1:12 p.m. ***Motion passed.*** Present was Sylvester Karasinski, W. William Hutwelker III, and James Tempesta. Also present was Town Administrator Michael Branley and Human Resources Coordinator Meagen Kerris.

The Board performed department head performance evaluations.

Motion was made by Tempesta to leave non-public session and return to public session. The motion was seconded by Hutwelker, with all in favor. ***Motion passed***. Non-pubic session ended at 3:40 p.m.

Motion was made by Tempesta to seal the minutes of the non-public session. The motion was seconded by Hutwelker. The Selectmen voted unanimously by roll call to seal the minutes. ***Motion passed.***

Respectfully Submitted,

Michael T Branley, Town Administrator

Approved on

Town of Swanzey, New Hampshire
Board of Selectmen
Non-Public Meeting Minutes – January 21, 2025

CALL TO ORDER
The meeting was called to order by Chair Sylvester Karasinski at 10:30 a.m. at Whitcomb Hall, Main Street, Swanzey, NH. Present were Selectmen Sylvester Karasinski, W. William Hutwelker III, and James Tempesta. Also present was Town Administrator Michael Branley and Human Resources Coordinator Meagen Kerris.

NON-PUBLIC SESSION(S)
Non-public session(s) per RSA 91-A:3II(a) the dismissal, promotion, or compensation of any public employee or the disciplining of such employee

Motion was made by Tempesta to enter Non-public session pursuant to RSA 91-A:3(II) the dismissal, promotion, or compensation of any public employee or the disciplining of such employee. The motion was seconded by Hutwelker. The Selectmen voted unanimously by roll call to go into non-public session at 10:30 a.m. ***Motion passed.*** Present was James Tempesta, W. William Hutwelker III, and Sylvester Karasinski. Also present was Town Administrator Michael Branley and Human Resources Coordinator Meagen Kerris.

The Board met with DPW Director DiRusso to discuss his performance over the last year and goals for the coming year. The Board and DiRusso discussed an extension to his employment agreement. DiRusso left the meeting.

The Board met with Solid Waste Manager Whipple to discuss his performance over the last year and goals for the coming year. Whipple left the meeting.

The Board met with Fire Chief Eric Mattson to discuss his performance over the last year and goals for the coming year. Mattson left the meeting.

The Board met with Polce Chief Joe Gonsalves to discuss his performance over the last year and goals for the coming year. Gonsalves left the meeting.

Compensation and employment agreements with department heads were discussed.

Motion was made by Tempesta to leave non-public session and return to public session. The motion was seconded by Hutwelker, with all in favor. ***Motion passed***. Non-public session ended at 2:30 p.m.

Respectfully Submitted,

Michael T Branley, Town Administrator

Approved on

To Angelo DiBernardo of Swanzey, NH in the County of Cheshire

WHEREAS, there is a vacancy in the office of the Economic Development Advisory Committee in said town and whereas we, the subscribers, have confidence in your ability and integrity to perform the duties of said office, we do hereby appoint you the said

Angelo DiBernardo as an Economic Development Advisory Committee Member

of said town; and upon your taking the oath of office, and having this appointment and certificate of said oath of office recorded by the Town Clerk, you shall have the powers, perform the duties, and be subject to the liabilities of such office until 2028.

Given under our hands this day _____

_____ **Selectmen of**

_____ **Swanzey**

_____

I, Angelo DiBernardo, do solemnly swear that I will faithfully and impartially discharge and perform all the duties incumbent on me as an Economic Development Advisory Committee Member according to the best of my abilities, agreeable to the rules and regulations of the constitution and laws of the State of New Hampshire.

SO HELP ME GOD.
STATE OF NEW HAMPSHIRE
CHESHIRE COUNTY, S.S.

Personally appeared the above named, Angelo DiBernardo, who took and subscribed the foregoing oath.
Before me,

_____
Angelo DiBernardo

Sworn in Date:_____
Date Received and recorded_____.

_____
Swanzey Town Clerk

LCHIP
Land & Community Heritage Investment Program



February 19, 2025

Michael Branley, Town Administrator
Town of Swanzey
PO Box 10009
Swanzey, NH 03446

Greetings,

The New Hampshire Land and Community Heritage Investment Program (LCHIP) is pleased to provide the Town of Swanzey the enclosed $325 Stewardship Grant acknowledging submission of the required 2024 Annual Monitoring report for the historic Whitcomb Hall.

Annual Stewardship Grants are made possible by LCHIP's enabling legislation, NH RSA 227-M, which established the Community Conservation Endowment (CCE) to help ensure that resources protected with LCHIP assistance remain in compliance with associated legal agreements.

Each year, the LCHIP Board of Directors reviews available funds to determine whether to distribute Stewardship Grants and at what level. Neither future awards nor award amounts are guaranteed. Stewarding entities are advised to keep in mind that future grants may not always be available and budget accordingly.

Please direct any questions regarding this award, or your stewardship obligation to George Born at gborn@lchip.org.

Sincerely,

Paula S. Bellemore
Executive Director